



ACM Trivandrum Chapter

Minutes of the First ACM Trivandrum Chapter Executive Committee Meeting

Date: 11-02-2013

Time: 5-7pm

Venue: Indian Institute of Information Technology and Management-Kerala (IIITM-K), Trivandrum, Kerala

Officers in attendance

Dr. Sabu. M. Thampi, Chair, ACM Trivandrum Chapter
Dr. S. D. Madhukumar, Vice Chair, ACM Trivandrum Chapter
Dr. Vinod Chandra, Membership Chair, ACM Trivandrum Chapter
Dr. B. S. Manoj, Secretary, ACM Trivandrum Chapter
Mr. Rajeev R, Member, ACM

Officers absent

Mrs. S. Dija, Treasurer, ACM Trivandrum Chapter

Minutes

ACM Trivandrum Chapter Chair, Dr. Sabu M. Thampi welcomed the committee members. He briefly described the differences between IEEE and ACM.

Chair updated the committee about the ACM Trivandrum Chapter logo sent by ACM HQ and the committee approved it as ACM Trivandrum Chapter Logo.

Further, the Chair noted a website application for the ACM Trivandrum Chapter, as a sub-domain, of the ACM is currently pending.

1. Financial operations and Bank account

The committee decided to open a bank account for ACM Trivandrum Chapter. The committee discussed the choices such as independent account as well as a sub-account with ACM India's account in Pune HDFC branch. Committee decided to open a sub-account because it simplifies the accounting process in the first year of operation. Further, the committee approved the Chair's

suggestion to have Chapter Chair, Chapter Vice Chair, and Chapter Treasurer to be co-signatories for the approved sub-account with HDFC bank.

2. Revenue generation for ACM Trivandrum Chapter

The committee discussed the possible revenue generation possibilities for ACM Trivandrum Chapter. The following methods are shortlisted for consideration in Year 2013 (Y-2013).

- a. Sponsorship support from top IT industry in Trivandrum
- b. Chapter membership fee for students and professionals
- c. Registration fee from various technical events

Based on the item **1.a** above, the committee decided to approach a few top IT industries to generate a seed sponsorship amount. Infosys and TCS are shortlisted for initial contact. The Chair is assigned with the task of initial contact with Infosys and TCS to this effect.

Based on the item **1.b** above, the committee decided to enforce ACM Trivandrum Chapter Membership fee as per the amounts as follows:

Student Chapter membership fee: Rs.250/- for two years.

Professional Chapter Membership fee: Rs. 500/- for two years.

Based on the item **1.c** above, the committee decide to conduct various technical events/activities during the Y-2013. The areas under which the technical events are to be planned are detailed in the following sections.

3. International Conference organization by ACM Trivandrum Chapter

The committee agreed to conduct a high-quality International conference on a chosen theme to be conducted annually under the direct technical supervision of the ACM Trivandrum chapter. It may be conducted locations across Kerala, however, for the first conference, Trivandrum is the preferred location choice. Conference theme may be chosen in subsequent meetings. The first conference may be conducted on or before 31/3/2014. This event is mainly aimed at providing the research scholars, students, and academicians a high quality forum for presenting their research findings, meeting their peers, and updating their knowledge to the advances in the research areas. Technical Program Committee of this conference must be of International character and papers must be published in ACM digital library. Quality venues such as Park Center of Trivandrum Technopark or similar location may be considered as possible conduct of the conference.

4. Two day workshop on Software Programming/Development

Committee decided to conduct at least one Two-day workshop on Android or similar programming/development platforms that may be of high value to the Programmers/Software Engineers/Developers. This event may be conducted with help from IEEE Kerala Section, ICFOSS, IIITM-K, and CSI Trivandrum Chapter.

ACM Trivandrum Chapter Secretary is assigned the task of finding the joint conduct of the workshop with IEEE Kerala Section.

5. A Student Programming Contest

The committee agreed to conduct a programming contest for Undergraduate/Graduate students during the Y-2013. This event may be conducted in collaboration with engineering colleges in and around Trivandrum where ACM Professional or Chapter members work. One Engineering College identified or initial collaboration is Marian Engineering College, Trivandrum.

6. One-day Project Management Event

The committee decided to conduct a one-day project management event where Software Development Project Managers as well as Technology Managers may benefit on advanced techniques in project management. The ACM Trivandrum Chapter chair is assigned with the responsibility of interacting with ACM India for help with information and assistance for conducting this event.

7. Winter school program

The committee observed the need for winter school program for improving the quality Engineering College teachers and Post Graduate students. Towards this cause, the committee decided to conduct a Winter school with a duration of at least five days. The tentative schedule of this event is fixed as September/October 2013. The topic area for the winter school is finalized as **“Algorithm Analysis and Design.”** Chapter Vice chair, Dr. S. D. Madhukumar and Chapter Membership Chair, Dr. Vinod Chandra, have been tasked with the responsibility of providing B.Tech syllabus on the above subject to the Chapter Chair. Further, the Chapter Chair is assigned the task of interacting with ACM India for support on the front of resource persons.

Committee concluded at 7pm.

Prepared by

Dr. B. S. Manoj
Secretary
ACM Trivandrum Chapter



Figure 1. Members present during the meeting: From left: Dr. B. S. Manoj, Dr. Sabu M. Thampi, Mr. Rajeev, Dr. Vinod Chandra, and Dr. S. D. Madhukumar